

PUBLIC SPEAKERS

None.

MINUTES OF FEBRUARY 22, 2016

Roll Call of Members

The monthly meeting of the Board of Directors of The Mattabassett District was held Monday, February 22, 2016, in the Administration Building. Chairman John Dunham called the meeting to order at 7:00 p.m. A roll call was taken and a quorum was present. Present from the Town of Cromwell were Directors Bonnie Anderson, Doug Sienna and Tom Tokarz. Present from the Town of Berlin were Directors Ed Kindelan, John Dunham and James McNair. Present from the City of Middletown were Directors Dale Aldieri, David Bauer and Tom Serra. Present from The City of New Britain were Directors Paul Catanzaro, Peter Centurelli, Tonilynn Collins, Mary Marrocco and Timothy Stewart. Also present were Edward T. Lynch Jr. – District Counsel, Arthur Simonian - Executive Director, Michelle Ryan – District Engineer, Brian Warman – Operations Manager, Bill Adkins – Maintenance Manager and David Stille – Incinerator Manager. Middletown Director Joseph Samolis was absent. Also present was Christine Kurtz from Wright-Pierce.

Approval of January 19, 2016 Minutes

MOTION: Mr. Sienna moved to approve the minutes of January 19, 2016.

Mr. Centurelli seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Treasurer's Report

MOTION: Mr. Sienna moved to accept the Treasurer's Report as presented.

Mr. Serra seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Budget Statement

MOTION: Mr. Sienna moved to accept the Budget Statement as presented.

Mrs. Anderson seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Check Register – January, 2016

No motion required.

Staff Reports

MOTION: Mr. Sienna moved to accept the Staff Reports as presented.

Mr. Bauer seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Executive Director's Staff Actions:

- 1) Mr. Bauer requested the Executive Director consider revising the account name for line item 84000 (Legislative Payment Cromwell). The Executive Director will come up with a more descriptive name and provide to the Board for their consideration.
- 2) Mr. Stewart requested the Executive Director update the Capital Improvement Plan quarterly for the Finance Committee.
- 3) Mr. Bauer requested the Executive Director look into why MDC is entitled to receive credits for the revenues and if this can be changed.

Engineering Committee

No Report

Finance Committee

MOTION: Mr. Sienna moved to approve adopting the Executive Director's and Finance Committee's 2016-2017 Budget.

Mr. Aldieri seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Sienna moved to approve the 2014-2015 Audit Report.

Mr. Stewart seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously

MOTION: Mr. Sienna moved to accept the Finance Committee Report as presented.

Mr. Bauer seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously

Human Resources Committee

MOTION: Mr. Sienna moved to accept the Human Resources Committee Report as presented.

Ms. Collins seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously

Property Management

MOTION: Mr. Centurelli moved to accept the Property Management Committee Report as presented.

Mr. Sienna seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously

Public Relations Committee

No Report.

District Project Construction Committee

MOTION: Mr. Sienna moved to approve Wright-Pierce's Construction Inspection Payment Requisition for December 2015, in the amount of \$104,710.51.
Mr. Serra seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Serra moved to accept the District Project Construction Committee Report as presented.

Mr. Bauer seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously

Counsel's Report

No Report

New Business

None

Communications

1. Letters, dated February 1, 2016, sent to Berlin, Cromwell, New Britain and MDC regarding allocation of \$13 million Middletown admission fee.
2. Attendance at the Associated General Contractors Award Dinner for project, February 11, 2016

Adjournment

MOTION: Mr. Sienna moved to adjourn.

Mr. Stewart seconded the motion.

RESOLVED: The motion was approved unanimously.

The meeting adjourned at 8:12 p.m.

The next meeting of the Board of Directors will be held on **Monday, March 21, 2016 at 7:00 p.m.** in the Administration Building, Cromwell, Connecticut.